SOFTWARE DEVELOPMENT, CERTIFICATE OF TECHNICAL STUDIES

This program is designed to provide students with the skills and training necessary to sit for and successfully complete a variety of Microsoft Technology Associate Certifications. These certifications will enable students to gain employment in IT and Business Administrative fields. According to Microsoft, on average, certified employees earn 15% more than those without a certification, are nearly 20% more productive, and have longer tenure.

Code	Title	Hours
Major Courses [1]		
BUSN 1150	Survey of Microcomputer App	3
BUSN 1175	Customer Service,Sales,Skills	3
BUSN 2650	Web Development Fundamentals	3
BUSN 2660	Software Dev Fundamentals	3
BUSN 2670	Config. & Supporting Windows	3
Select two BUSN electives		6
Total Hours		**21**

[1] Must earn a grade of "C" or better in each major course

BUSN Electives

Code	Title	Hours
BUSN 1100	Introduction to Business	3
BUSN 1330	Personal Finance	3
BUSN 1530	Retailing	3
BUSN 1610	Spreadsheets	3
BUSN 1620	Presentations	3
BUSN 1630	Databases	3
BUSN 1640	DataTasking,Email,Collab	3
BUSN 2100	Management	3
BUSN 2400	Business Communication	3
BUSN 2600	Advanced Word Processing	3
BUSN 2610	Advanced Spreadsheets	3
BUSN 2620	Advanced Databases	3
BUSN 2630	MS Windows OS Fundamentals	3
BUSN 2640	Networking & Security Fund.	3
BUSN 2670	Config. & Supporting Windows	3