

MEDICAL BILLING AND CODING, CERTIFICATE OF APPLIED SCIENCE

The Medical Billing and Coding Certificate of Applied Science program prepares students for employment in hospitals, medical billing offices, doctors' offices, and insurance offices as billing and coding specialists. All the courses in the Certificate Program can be applied to the Associate of Applied Science in Business Technology (Medical Office Management concentration). To pursue a general business track, see the Associate of General Studies.

Code	Title	Hours
General Education Requirements		
ENGL 1010	English Composition I ¹	3
BUSN 1150	Survey of Microcomputer App	3
MATH 1200	Survey of Mathematical Concept	3
BIOL 1010	Intro Anatomy and Physiology ²	3
Select one course from one of the following:		3
Humanities Elective (https://catalog.nunez.edu/curriculum-information/#Humanities)		
Fine Arts Elective (https://catalog.nunez.edu/curriculum-information/#Arts)		
Social Science Elective (https://catalog.nunez.edu/curriculum-information/#Social)		
Major Courses ³		
HSOM 1020	Medical Terminology I	3
HSOM 1030	Medical Terminology II	3
HSOM 1110	Basic CPT Coding	3
HSOM 2010	Legal Aspects of Medical Ofc	3
HSOM 2050	Medical Office Management	3
HSOM 2090	Advanced Medical Coding	3
HSOM 2150	Reimbursmt & Patient Billing	3
HSOM 2700	Basic ICD-10CM Coding	3
Total Hours		39

¹ Must earn a "C" or better.

² Satisfies the Natural Science requirement.

³ Must earn a grade of "C" or better in each. At least twelve (12) credit hours must be earned in residence.